

GATEWAY PRESBYTERIAN CHURCH

731 CASTLE ROAD

COLORADO SPRINGS, CO 80904

719-473-3430

office@gatewaypres.org

SEEKING A MUSIC DIRECTOR

POSITION OPEN TO APPLICANTS: Accepting Applications until position is filled.

POSITION DESCRIPTION: This part time position is responsible for the overall music program of the church; planning, coordinating music, directing the choir, and providing organ/piano accompaniment for regular worship services as well as special services throughout the year. This position reports directly to the Pastor/Head of Staff and works in conjunction with the worship committee

RESPONSIBILITIES:

- Direct all music activities at Sunday worship and additional services, including, but not limited to: Ash Wednesday, Maundy Thursday, and Christmas Eve/Christmas
- Provide organ/piano accompaniment for worship services
- Coordinate, direct, meet and rehearse as necessary with the choir
- Consult with the Pastor for selection of music for services
- Schedule and arrange for special music and rehearse with soloists as needed, during the summer months when the choir is off (June-Aug)
- Purchase, organize music and maintain music library, choir folders, and robes
- Coordinate music needs with the Chair of the Worship Committee
- For unscheduled special services such as weddings, funerals or memorial services; the music director may negotiate a special fee with the parties involved
- Other duties as needed per the Pastor/Head of Staff

PLEASE SUBMIT A COVER LETTER AND A RESUME TO office@gatewaypres.org